

# Tri-County Virginia O.I.C. Apple Country Head Start

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444 Shady Elm Road  
Winchester, VA 22602  
540-869-1558  
540-869-5583 Fax



## JOB POSTINGS

Tri-County Virginia, OIC is seeking the following positions to join our Apple Country Head Start program that serves children ages 3-5 in Clarke County, Frederick County and Winchester City.

### Teacher Assistant

**Position Summary:** The Teacher Assistant works in collaborations with the Teacher for all classroom functions. The primary role of Teacher Assistants is to assist teachers in ensuring the classroom curriculum is delivered in a clean, safe and supportive environment. Teacher Assistants assist teachers with classroom preparation, observations and care of children, and child documentation.

The Teacher Assistant serves as the bus monitor and ensures the safety of the children when boarding, riding, or exiting the bus

**Qualifications:** Head Start assistant teacher qualification requirements as prescribed in section 648A(a)(2)(B)(ii) of the Act. Head Start assistant teachers, at a minimum, have a CDA credential or a state-awarded certificate that meets or exceeds the requirements for a CDA credential.

**All applicants are required to submit an application (that is found on [www.acheadstart.org](http://www.acheadstart.org) ), a letter of intent, educational transcripts or certificate, and three references. All applicants must pass criminal background checks, and have no prior convictions.**

#### Mail to:

Apple Country Head Start  
Attn: Admin. Assistant  
444 Shady Elm Road  
Winchester, VA 22602

**Deadline for Submission: Open until Filled**

*Apple Country Head Start is an equal opportunity employer.*