

Tri-County Virginia O.I.C. Apple Country Head Start

444 Shady Elm Road
Winchester, VA 22602
540-869-1558
540-869-5583 Fax



Job Posting

Tri-County Virginia, OIC is seeking the following position to join our Apple Country Head Start program that serves children ages 3-5 in Clarke County, Frederick County and Winchester City.

Substitute

Position Summary: The Substitute works in collaboration with the Apple Country Head Start staff for all programs functions. The primary role of Substitute is to assist staff in ensuring the program services are delivered in a clean, safe and supportive environment. Substitutes assist staff with any assignments necessary to meet all of Apple Country Head Start policies and procedures.

Qualifications: The minimum qualifications for this position are a high school diploma/GED. The ideal person will have previous preschool experience.

Advanced degree, and bi-lingual is preferred.

All applicants are required to submit an application (that is found on www.acheadstart.org), a letter of intent, educational transcripts, and three references. All applicants must pass criminal background checks, and have no prior convictions.

Mail to:

Apple Country Head Start
Attn: Admin. Assistant
444 Shady Elm Road
Winchester, VA 22602

Deadline for Submission: Open until Filled

Apple Country Head Start is an equal opportunity employer.